

Regulations on the Semester Fee of Studentenwerk Leipzig dated September 23, 2019

On the grounds of § 110 section 2 and § 109 section 3 of the law on the autonomy of universities in the Free State of Saxony (Sächsisches Hochschulfreiheitsgesetz) as amended in the notification dated January 15, 2013 (SächsGVBl, the Saxon Law and Ordinance Gazette, page 3), last amended by article 2 section 27 of the law dated April 5, 2019 (SächsGVBl., page 245), the Studentenwerk Leipzig Administrative Board has adopted the following Regulations on the Semester Fee (Semesterbeitrag):

§ 1 Obligation to pay the semester fee

- (1) In order to cover the costs incurred by Studentenwerk Leipzig in the course of fulfilling the duties pursuant to § 1 of the Rules of Studentenwerk Leipzig, Studentenwerk Leipzig imposes the payment of semester fees. All students of the universities and academies associated with Studentenwerk Leipzig as well as students of any universities and educational institutions, that have corresponding agreements with Studentenwerk Leipzig, shall be obligated to pay the semester fee.
- (2) The semester fee shall be payable upon enrolment or renewal of enrolment. It shall be collected free of charge by the respective universities pursuant to § 110 section 2 clause 6 of the law on the autonomy of universities in the Free State of Saxony (Sächsisches Hochschulfreiheitsgesetz). The universities and educational institutions will communicate the payment procedure. If a student is enrolled at more than one of the universities and/or educational institutions mentioned above, the semester fee shall be payable only once.

§ 2 Calculation and appropriation

- (1) The semester fee shall amount to 80.00 EUR per semester.
It is used as follows:

	EUR
- Fees for social services/fee for DSW (Deutsche Studentenwerke)	11,20
- Fee for financing the catering companies (student restaurants and cafeterias)	<u>68,80</u>
	80,00.

- (2) Students of Universität Leipzig (Leipzig University), Hochschule für Technik, Wirtschaft und Kultur (Leipzig University of Applied Sciences), Hochschule für Telekommunikation Leipzig (University of Applied Sciences for Telecommunications Leipzig), Berufsakademie Sachsen-Staatliche Studienakademie Leipzig (University of Cooperative Education of Leipzig, Saxony), IBA Leipzig Internationale Berufsakademie (IBA University of Cooperative Education Leipzig) run by F&U Unternehmensgruppe gGmbH, Hochschule für Musik und Theater Leipzig (University of Music and Theatre Leipzig), Hochschule für Grafik und Buchkunst Leipzig (Academy of Fine Arts Leipzig), and

Handelshochschule Leipzig (Leipzig Graduate School of Management) shall pay the following additional fees for a collectively funded MDV semester ticket (MDV – Central German Transportation Association):

- in summer semester 2020 a fee at the amount of 135.00 Euro
- in winter semester 2020/21 and summer semester 2021 a fee at the amount of 145.00 Euro
- in winter semester 2021/22 and summer semester 2022 a fee at the amount of 155.00 Euro
- in winter semester 2022/23 and summer semester 2023 a fee at the amount of 165.00 Euro
- in winter semester 2023/24 and summer semester 2024 a fee at the amount of 175.00 Euro.

An additional amount of 1.50 EUR will be charged for the Mobility Fund.

§ 3 Waiver of payment, exemption

- (1) Payment of the semester fee may not be waived, reduced or deferred.
- (2) Students on leave of absence who can prove that they are absent from Leipzig as their place of study for the duration of an entire semester and who therefore will not make use of the Studentenwerk Leipzig services during that semester may, upon request, be exempted from their obligation to pay the semester fee. Such request shall be made and submitted in writing using the provided application form and must be received by Studentenwerk Leipzig at the latest on the last workday before the start of the semester for which the exemption is being requested. In case of studies abroad, an official confirmation from abroad of the stay abroad must be enclosed in the request. The same shall apply for any absence from Leipzig as the place of study while staying within Germany. In case of approval, Studentenwerk Leipzig shall issue a written confirmation to the student filing such request and inform the respective educational institution of such exemption from the obligation to pay the semester fee.
- (3) In case of de-registration or withdrawal of enrolment of a student, Studentenwerk Leipzig may reimburse the semester fee upon request. Requests for reimbursement shall be made in writing using the provided application form and must be received by Studentenwerk Leipzig at the latest before the lecture period of the respective semester starts. The certificate of de-registration provided by the respective university and/or the confirmation issued by the university regarding the waiver of admission to university, as the case may be, must be attached to said application form.

§ 4 Effective date

These Regulations on the Semester Fee shall enter into effect as of the summer semester 2020 following their publication in the Official Gazette of the State of Saxony (Sächsisches Amtsblatt). At the same time, the Regulations on the Semester Fee dated February 7, 2019 shall cease to be effective.

Leipzig, September 23, 2019

Studentenwerk Leipzig
Dr. Diekhof
Managing Director