

# FAQs RaumTeiler

## Housing providers



### General Information

#### What is the RaumTeiler project?

The project RaumTeiler provides students three possibilities:

- Housing in exchange for support
- Housing in exchange for support and a small rent payment
- Housing in exchange for student-friendly rent



#### Who can take part in the project?

Any person who fulfils the following criteria can provide accommodation:

- ✓ a free lockable room with a minimum size of 9m<sup>2</sup>
- ✓ the willingness to live with a young person who comes from Germany or other parts of the world and wants to pursue an academic career in Leipzig
- ✓ the idea of renting out free accommodation at student-friendly prices or reducing or waiving any rental costs incurred through support services



#### What kind of support can I expect from RaumTeiler?

The exact tasks and their execution as well as the time required are agreed individually between the residents.

Examples of typical tasks:

- Shopping
- Cooking and preparing meals
- Vacuuming and mopping
- Mowing the lawn
- Weeding
- Watering and caring for plants
- Raking leaves
- Conversing and keeping company
- Accompanying you on walks
- Shared activities, such as games or hobbies
- Support with the use of technology (e.g. smartphone, computer)

- Feeding and caring for pets
- Walking the dog
- Support with filling out forms
- Help with the organisation of documents
- Picking up children from school/daycare centre
- Homework help
- Learning a new language

**Please note:** The support services exclude all nursing and medical activities.



### Is there a maximum number of hours that students must provide support for RaumTeiler?

The rule of thumb is that students provide one hour of support per square metre of living space per month. For a 15m<sup>2</sup> room, this would be 15 hours per month. Usually, the amount of support provided should not exceed 10 hours per week (48 hours per month) so that the students can still focus on their studies and fulfil their student obligations. The exact arrangements are determined individually and can be adapted to your needs.



## Application and selection

### How can I apply for the project?

You have various options for registering for the project. Firstly, you should contact the project coordinator:

- ✓ During the [telephone consultation hours](#) (Tuesdays: 10:00 a.m. – 12:00 p.m. and Wednesdays: 2:00 p.m. – 4:00 p.m.)
- ✓ by e-mail with a suggested appointment for a telephone or personal meeting and, if applicable, the most important open questions
- ✓ Visit the [open consultation hours](#) (Tuesdays: 1:00 p.m. - 3:00 p.m.)
- ✓ via the [contact form](#) on the website

You then have the following options for completing the application form for students:

- ✓ in personal dialogue
- in the office of the project coordinator
- by telephone together with the project coordinator

- ✓ Application form sent by post
- ✓ Complete the application form online, print it out, sign it and send it to [raumteiler@studentenwerk-leipzig.de](mailto:raumteiler@studentenwerk-leipzig.de)



### **How does the selection process for residential agreements work?**

Once you have registered, we will check your details and look for suitable students who have similar ideas about living together and the support services you may require. When we have found a person who might be a good fit for you, we will present your offer to the student verbally. If the student is interested, the project coordinator will contact you. If you are also interested, the project coordinator will arrange a meeting to get to know each other.



### **Living together and tenancies**

#### **How are the exact tasks and times for any support services defined?**

Before moving in, all tasks and their execution as well as the time required are discussed with your future tenant and, if necessary, written down as proof.

#### **What happens when there are conflicts?**

If conflicts and problems arise that you cannot solve together with your tenant, the project coordinator will be happy to help you find a suitable solution together.

#### **Can I end the project or change the tenant if it doesn't fit?**

Yes, there is the possibility of ending the residential relationship after a reasonable period of notice. A change to another tenant is also possible after consultation.



### **Costs and Obligations**

#### **What insurances do I need?**

It is advisable that both you and the students have liability insurance to cover possible damages. Also, check your home insurance to make sure the living space is covered. If you receive support services from the student, accident insurance must be taken out for your tenant.



### **Practical questions**

#### **What happens if I have to move or want to use the living space for something else?**

Please inform the project coordinator as early as possible so that we can find a common solution.

#### **Am I allowed to keep pets?**

This depends on the agreements with the students. It is important to clarify this in advance and ensure that there are no allergies or other concerns.

### What support will I receive from the project coordinator?

We are happy to support you with all organizational and general questions. We also offer help with conflicts that cannot be resolved on your own.

**We look forward to your participation and wish you a good time in the RaumTeiler project!**

### Contact details project coordination

<b>Contact</b> Celina Bohmann  Studentenwerk Leipzig, Department Social Services  Tel.: +49 1761 9659 639  E-Mail: raumteiler@studentenwerk-leipzig.de	<b>Consultation hours</b> <b>by telephone:</b> Tuesday: 10:00 a.m. – 12:00 p.m. and Wednesday: 2:00 p.m. – 4:00 p.m.  <b>on site:</b> Tuesday: 13:00 p.m. – 15:00 p.m.  Center for Social Services (CSS)  Gutenbergplatz 4  04103 Leipzig
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